



A Tradition of Stewardship  
A Commitment to Service

## Napa-Lake Workforce Investment Board

REVISED

### Meeting Agenda

Thursday February 9, 2012 ♦ 3:00 p.m. ♦ @ Calistoga Community Center

**1307 Washington Street, Calistoga, CA 94515**



Item	Time	Discussion	Facilitator
A.	3:00	<b>CALL TO ORDER</b>	Mancuso
B.	3:01	<b>Public Comment</b>	Mancuso
C.	3:05	<b>Welcome and Introductions</b>	Mancuso
D.	3:15	<b>Brief background statement on Napa-Lake WIB &amp; Agenda Outline</b> Staff will provide background on the establishment of Napa-Lake WIB, its organization and its core purpose and role. An outline of the day's agenda will be put into context.	Mancuso
E.	3:25	<b>Establishment of Napa-Lake Nominations Committee</b> The terms of current officers will end in June 2012. The Executive Committee has asked for the establishment of a nominations committee to solicit and vet NLWIB officers for 2012-2014.	Mancuso
F.	3:35	<b>Lake One-Stop RFP</b> The Lake Standing Committee will provide an update of their discussions regarding One-Stop services in Lake County. They will provide a formal recommendation to the NLWIB regarding the release of the RFP.	Ussery
G.	3:55	<b>Youth Services RFP for Napa and Lake Counties</b> Staff will present the WIA Youth Services RFP. This RFP is designed to solicit organizations that are interested in providing WIA employment and training services to WIA eligible youth ages 14-21.	Staff
H.	4:15	<b>Workforce Innovations Grant</b> Staff will provide background of a Department of Labor grant opportunity due March 22 <sup>nd</sup> . We will be seeking support from the Napa-Lake WIB to possibly submit a partner based grant proposal that would include the Napa-Lake WIB as the lead applicant.	Staff
I.	4:25	<b>Fiscal Report – Monitoring of Lake County, One Stop</b> Staff will provide NLWIB fiscal report including an informational presentation of a recently completed monitoring of the Lake County One Stop. This monitoring was conducted by staff of the Napa County Auditor's office.	Staff
J.	4:40	<b>NLWIB Calendars</b> The Executive Committee has set the full WIB and executive committee calendars for the year. The Napa and Lake Standing committees will determine their meeting calendars moving forward.	Mancuso
K.	4:50	<b>Napa-Lake Workforce Investment Board Logo</b> Staff will provide an updated Napa-Lake WIB logo for approval.	Staff
L.	4:53	<b>New Board Member Approval</b>	All
M.	4:55	<b>Director/Members Report</b> <ol style="list-style-type: none"><li>1. Upcoming presentations of community matters affecting workforce policy.</li><li>2. California Workforce Association's Spring Conference</li><li>3. By-law revisions</li></ol>	All
N.	5:00	<b>Adjourn</b>	Mancuso