



## Napa-Lake Workforce Investment Board

### Meeting Agenda

Thursday May 10, 2012 ♦ 3:00 p.m. ♦ @ Calistoga Community Center

**1307 Washington Street, Calistoga, CA 94515**

Item	Time	Discussion	Facilitator
A.	3:00	<b>CALL TO ORDER</b>	Mancuso
B.	3:01	<b>Public Comment</b>	Mancuso
C.	3:05	<b>Welcome and Introductions</b>	Mancuso
D.	3:15	<p><b>Role of the Napa-Lake Workforce Investment Board (Presentation)</b></p> <p>At the request of several board members, staff will conduct a presentation on the role &amp; purpose of the Workforce Investment Board. This presentation is provided at the front of the agenda at the request of the members.</p>	Staff
E.	3:30	<p><b>Consent Calendar (Action)</b></p> <p>These matters typically include routine financial or administrative actions. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion</p> <ol style="list-style-type: none"> <li>1. Approve NLWIB Minutes – Feb 2012</li> <li>2. Receive NLWIB Executive Committee Minutes 2-24, 3-30, 4-27</li> <li>3. Receive NLWIB Youth Council Minutes 3-1</li> <li>4. Receive NLWIB Lake Standing Committee Minutes 4-19</li> <li>5. Receive NLWIB Napa Standing Committee Minutes 4-20</li> </ol>	Mancuso
F.	3:35	<p><b>Receive Recommendation on Lake County One-Stop Provider 2011-2012 (Action)</b></p> <p>Committee members will hear the results of the evaluation process and the recommendation of the evaluation panel, Lake Standing Committee &amp; Executive Committee. Staff will seek specific direction on next steps. (Item D – Lake One Stop Summary Report)</p>	Ussery
G.	3:45	<p><b>Receive Recommendation on Lake County WIA Youth Provider 2011-2012 (Action)</b></p> <p>Committee members will hear the results of the evaluation process and the recommendation of the evaluation panel, Lake Standing Committee &amp; Executive Committee. Staff will seek endorsement. (Item E – Lake Youth Operator Summary Report)</p>	Ussery
H.	3:55	<p><b>Receive Recommendation on Napa County WIA Youth Provider 2011-2012 (Action)</b></p> <p>Committee members will hear the results of the evaluation process and the recommendation of the evaluation panel. Staff will seek endorsement. (oral report.)</p>	Mancuso
I.	4:05	<p><b>Napa County Business Incubator (Action)</b></p> <p>The County of Napa has requested the NLWIB's participation in the planning and research of a business incubator in Napa County. In part, the purpose of the incubator is to provide job opportunities in growth industries for those that have lost employment in declining industries. The Executive Committee, will present their thoughts on this item.</p>	Mancuso
J.	4:20	<p><b>Napa-Lake WIB Membership Changes and Bylaw Revisions (Action)</b></p> <p>The Executive Committee has conducted a series of discussions regarding the makeup of the NLWIB and has approved changes that will bring the board into compliance with the Federal, State and Local requirements. Staff has amended the bylaws to reflect the changes and to clean up other areas of the bylaws. (Item G)</p>	Staff

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K.	4:30	<p><b>Napa-Lake Nominations for Chair &amp; Vice Chair (Presentation) (Possible Action)</b></p> <p>At the February NLWIB meeting, the board established a nominations committee to determine leadership board leadership for 2012 through 2015. The terms of current officers will end in June 2012. The nominations committee will report and request possible action.</p>	Mancuso
L.	4:40	<p><b>NLWIB Calendars (Action)</b></p> <p>All committees have met and have selected calendars for the remainder of the calendar year. The NLWIB must review and adopt the calendar. (item K)</p>	Mancuso
M.	4:50	<p><b>Lake County One-Stop System Logo (Action)</b></p> <p>Staff will provide an updated One-Stop system logo for approval. It is intended that this logo will serve as the new image for one stop operations in Lake County.</p>	Staff
N.	4:55	<p><b>Director/Members Report</b></p>	All
O.	5:00	<p><b>Adjourn</b></p>	Mancuso